

2018 Executive Director Annual Report - May 6, 2018

Staff

Full time Executive Director, Nancy LaFleur

Full time Interim Rabbi, Ilene Bogosian

Part time Cantor, Vera Broekhuysen

Part time Religious School Director, Debra L. Levasseur

Part time Religious School Administrative Assistant, Cheryl Hill

Part time bookkeeper, Sheila Brown

Part time custodian, Don Kumis

Membership Statistics

Total Membership – 149

- 62 Single members
- 76 Family members
- 5 Single associate members
- 6 Family associate members

Prospective Members – 16

- 8 Single prospective
- 8 Family prospective

New Members

- 9 New members
- 6 Family members
- 3 Single members

Resigned members

- 18 memberships
- 12 Family members
- 6 Single members

Free Membership Statistics

In 2007 we began our Free one-year membership to first year members. One hundred twenty-three have taken advantage of free membership. Of the one hundred twenty-three, thirty-two have remained members.

Computer

- New server battery back-up.
 - Renewed Sonic security subscription
 - Replaced ethernet switch with new Cisco SG200-26 Gigabit Ethernet Smart Switch with 24 10/100/1000 Ports and 2 Combo Mini-GBIC Ports (SLM2024T-NA)
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Bulletin

- 262 bulletins emailed
- 51 bulletins mailed

Confirmation Pictures

Thirty-nine confirmation pictures were professionally framed by Framing Impressions, Plaistow NH. Don Kumis mounted the pictures on the Starensier walls. Twenty-five more confirmation pictures still need to be framed and mounted.

Custodial

Summer cleaning

- All classroom, halls, offices and Sanctuary.
- All rugs and furniture extracted.
- Tiled hallways and rooms stripped and waxed.

School vacation cleaning

- Class room rugs extracted.
 - Wise Chapel rugs extracted/ walls washed.
 - Waxed Starensier, 10th avenue hallway and downstairs kitchen.
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House

- Boiler tuned-up
- Wise Chapel – New ceiling tile and new energy saver lights installed

Electrical:

- Installed cover with lock on outside portico electrical outlets
- Replaced pull string lights in Sanctuary stairwell going up to choir loft and going down to 11th ave door.
- Replaced stage lights with LED energy saver lights – BCA shared this expense

Plumbing:

- Replaced leaking boiler water tank
- Replaced traps in room 31, 11th ave entrance and Kladky.
- Minor plumbing work in the 10th ave and 11th ave bathrooms.
- Pipe leak fixed in Sisterhood/Giftshop area.
- Replaced hot water tank.

Roof:



1/2/18 - Leak in gym, Letoile roofing found more critter eating the rubber roof

1/2/18 - Leak in Vera's and Rabbi's offices. Letoile Roofing came and removed ice damn.

1/11/18 Roof shoveled prior to the thaw/freeze, there was two feet of heavy slushy snow

Entire Flat roof sealed that fixed leak on 3rd floor ceiling and rabbi's and Cantor's offices

Nor'easter:

- Unfortunately, the month of March was brutal to New England with its three nor'easters. The city of Haverhill was without power for three days. With no electricity, all food in refrigerators had to be thrown out. During the power outage, Don Kumis came to the temple every day to let in the roofers who shoveled off the flat roof and to make sure we had no pipe bursts or leaks. Happy to tell you that we had no pipe bursts or leaks, but the cost to shovel the roofs was over \$10,000.



Helping our Community:

- Temple donated over 300 coats, jacket, scarfs, mittens, gloves and hats to Emmaus House. EZ way cleaners cleaned them all for free - Please make sure to patronize EZ Way Cleaners
 - Todah Robah to those who donated gifts for the Emmaus House children. The party was held, Thursday, December 14, 5-7pm. Both Larry Cann and I witnessed the joy on the children's faces as they received gift bags of candy (courtesy of Larry and Sherry Cann) and their Christmas gifts. They have already asked us to host next year.
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- In April we had an infestation of flying ants in the Library and in the Sisterhood area. Maguire Pest Control hired and they sprayed both inside and out of the first floor of the building.
 - Purchased and replaced two hundred fifty LED energy saving light bulbs through National Grid rebate program. Will purchase and replace two hundred more LED energy saver bulbs this summer to complete the energy saver project.

Thank you to, Robin Zaremba who donates her time and creativity in preparing the Temple bulletin. Paula Breger who proofs the Shavuon, bulletin and updates our website. Sharyn Russell who helps in the office.

Thank you to the staff, Rabbi Bogosian, Cantor Broekhuysen, Debbi, Cheryl and Sheila, for your support throughout this transitional year.

And last but not least, I want to thank Don Kumis. Don is the silent backbone to the temple. Don takes pride in making sure the temple is clean and ready for all of our services and events. If you see him today, please let him know how much we all appreciate him.

Respectively Submitted,

Nancy J. LaFleur
Executive Director